



# RUSHDEN TOWN COUNCIL

Rushden Hall  
RUSHDEN  
Northamptonshire NN10 9NG

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Mayor: Tracey Smith  
Town Clerk: Vivienne Prodger

3<sup>rd</sup> January 2024

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 9<sup>th</sup> January 2024, commencing at 7.30pm

## AGENDA

1. **DECLARATION OF INTERESTS**  
To receive any Declarations of Interests
  2. **APOLOGIES**  
To receive apologies for absence
  3. **MINUTES**  
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 21<sup>st</sup> November 2023 (see enclosed)
  4. **APPROVAL OF PAYMENTS**  
To approve payments made since 20<sup>th</sup> November 2023 (see enclosed)
- NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**
5. **INTERNAL AUDIT**  
To consider Rushden Town Council Interim Internal Audit Report December 2023 (see enclosed)
  6. **WRITE OFF ITEMS**  
To consider items recommended for write off as per Internal Audit report
  7. **BANK RECONCILIATIONS**  
To be signed by two signatories
  8. **DRAFT POLICIES**  
To consider the following draft policies
    - i) Investment and Borrowing (see enclosed)
    - ii) Committee Balance (see enclosed)
  9. **CURRENT WORK IN PROGRESS AND PROJECTS**  
To receive an update on current work in progress and projects
  10. **EXCLUSION OF PUBLIC AND PRESS**  
Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

**11. MINUTES**

To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 21<sup>st</sup> November 2023 (see enclosed)

**12. ASSETS**

To consider recommendations from the Assets working party meeting held on 4th December 2023

- i) Woodland Path – Hall Park
- ii) Garage Roof
- iii) Silverdale Grove – Play equipment
- iv) Manor Park – update
- v) Wesleyan Church

**13. CIVIC CHAIN**

To receive an update regarding Civic Chains

**14. HEALTH AND SAFETY**

To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,  
Town Clerk  
Rushden Town Council