

RUSHDEN TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON TUESDAY 7TH MAY 2024 AT RUSHDEN HALL, RUSHDEN COMMENCING AT 7.30PM

Present: Councillor: Melanie Coleman – Chairman

Councillors:	Richard Lewis	David Coleman
	Barbara Jenney	Janet Pinnock
	Gill Mercer	Cameron Clarke
	Andy Mercer	Steven North
	Philip Humphrey	Adrian Winkle
	Adrian House	Tracey Smith

Town Clerk Vivienne Prodger

394/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

395/24 APOLOGIES

Apologies for absence were submitted on behalf of Councillor Tony Spooner.

396/24 MINUTES

The minutes of the Policy & Resources Committee meeting of 2nd April 2024 had been previously circulated to members and it was

RESOLVED

That the minutes of the meeting of the Policy & Resources Committee meeting held on the 2nd April 2024 be approved and signed by the Chairman as a true record.

397/24 APPROVAL OF PAYMENTS

Members had been circulated with details of payments made since 2nd April 2024 amounting to £94,212.10

RESOLVED

That payments amounting to £94,212.10 be approved (as attached to these minutes).

398/24 INCOME AND EXPENDITURE

Members scrutinised the Income and Expenditure Report 1st April 2023 – 31st March 2024 and it was

RESOLVED

That the Income and Expenditure report for the period 1st April 2023 – 31st March 2024 be accepted.

399/24 POLICIES

Members had been circulated with the following policies, which had been approved by Julian Glanfield, Fire Officer for Northamptonshire Fire Service;

- i) Fire Policy
- ii) Fire Risk Assessment

This policy was scrutinised by members and subject to amendments discussed it was

RESOLVED

To recommend the Fire Policy and Fire Risk Assessment to Full Council for approval and signing.

400/24 BANK RECONCILIATIONS

Members had been circulated with details regarding Bank Reconciliations up to 31st March 2024

RESOLVED

That these were duly signed by two signatories.

401/24 CURRENT WORK IN PROGRESS AND PROJECTS

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Sartoris	Hall Park	Sensory Garden additional benches and fencing and refurbishment of path	Awaiting delivery of benches and fencing Path refurb – In house	March 2024	Completed site given spring tidy. Weekly attention now in work schedule
	Hall Park	Additional Teenage/Gym equipment	Proludic/R J Warren Ltd	March/April 2024	
	Rushden Hall	Electrical Testing emergency lighting	J H May	May 2024	
	Hall Park	Refurbishment of stone wall in adjacent to	RWP Construction	November 2023	Inside wall now completed

		herbaceous border and walled garden			
	Rushden Hall	Garage Roof	PAD Builders	June 2024	
	Hall Car park	Resurfacing carpark near Sensory Garden entrance – disabled parking	Quotes to go to Asset Management		
	Hall Park	Woodland path adjacent to dog area	TBC – Asset Management – further quotes required	July 2024	
	Adjacent to Hall car park	Container and compound for building materials, chippings and compost	Stable Hire and RTC Compound	November 2023 June 2024	Container installed
	Rushden Hall	Security Cameras Reception Area and Front porch	CSR Digital	December 2023	Completed
	Rushden Hall	Upgrading perimeter lighting around Hall	J H May	January 2024	Completed
	Rushden Hall	Replacement radiators – Lancaster Room and Hallway	M Boardman Plumbing	January 2024	Completed

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Spencer	Spencer Park	Resurfacing footpath	Awaiting Quotes	TBC	
	Spencer Park	Replacement equipment	Playground supplies Stilum climbing frame/gym facility and replacement roundabout	May 2024 Work has commenced should be completed by 10 th May 2024	

	Melloway Park	New Play/Gym Equipment and Seats	Proludic Gym equipment Benches - Broxap	May 2024	
	Silverdale Grove	New play equipment	Revised quotes obtained		

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Hayden	Cemetery	Treeworks – Received Tree survey – works pending	TBC	October 2023	completed
	Cemetery	Bench Refurbishment	In house	October 2023	ongoing
Bates	Jubilee	Play equipment	Quotes to asset management	TBC	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Pemberton	Rose Avenue	Skim concrete – Graphis etc	Need to obtain quotes		
	Rose Avenue	Replacement Play Equipment	Proludic R J Warren installation	May 2024	
	The Mallards	Improvement to access for fishing platforms	Further works to be confirmed	June 2024	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Bates	Manor Park	Revised Marketing Plan for reduced scheme	King West	May 2024	
	Manor Park	Proposal for reduced scheme	Hinton Cook	May 2024	
	Land	Cemetery/Sports facilities – Agree conditions for access		May 2023	Ongoing

	Jubilee Park	Play equipment design to be determined	TBC		
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WARD	Location	Job Description	Contractor	Start Date	Completion Date
Hayden Central	College Street	Additional CCTV Camera	Crimesecure Ongoing consult with Alfred Street School		
Hayden Central	Station Road	Planters refurbishment and replacement knee rail	John Clark	April 2024	Completed

Members noted the contents of this report

Chairman