



RUSHDEN TOWN COUNCIL

Rushden Hall
RUSHDEN
Northamptonshire NN10 9NG

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Mayor: Cllr David Coleman
Town Clerk: Vivienne Prodger

22nd May 2024

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 28th May 2024, commencing at 7.30pm

AGENDA

1. **APPOINTMENT OF CHAIRMAN**
To appoint a Chairman for the Policy & Resources Committee for the Council Year 2024/2025
2. **APPOINTMENT OF VICE CHAIRMAN**
To appoint a Vice Chairman for the Policy & Resources Committee for the Council Year 2024/2025
3. **DECLARATION OF INTERESTS**
To receive any Declarations of Interests
4. **APOLOGIES**
To receive apologies for absence
5. **MINUTES**
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 7th May 2024 (see enclosed)
6. **APPROVAL OF PAYMENTS**
To approve payments made since 1st May 2024 (see enclosed)

NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting

7. **COMMUNITY EVENTS GRANT**
To consider Community Events Grant (formally Celebrate Rushden Grant)
 - a) Joint Veterans Band RNA, RBL and RAFA
8. **COMMUNITY GRANT**
To consider Community Grant
 - a) Rushden Hall Ladies

9. BANK RECONCILIATIONS

To be signed by two signatories

10. ANNUAL ACCOUNTING STATEMENTS 2023/2024

- a) To consider the Annual Accounting Statements (Section 2) 2023/2024 *(see enclosed)*
- b) To consider Balance Sheet 31st March 2024 *(see enclosed)*
- c) To consider Cash and Investment Reconciliation and supporting Reserves Reconciliation for Annual Return 31st March 2024 *(see enclosed)*
- d) Earmarked Reserves as @ 31st March 2024 *(see enclosed)*

NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting

11. CURRENT WORK IN PROGRESS AND PROJECTS

To receive an update on current work in progress and projects

12. EXCLUSION OF PUBLIC AND PRESS

Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

13. MINUTES

To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 7th May 2024 *(see enclosed)*

14. GROUNDS MAINTENANCE PROCUREMENT

To consider Working Party for Grounds Maintenance contract procurement

15. ASSETS

To consider information and recommendations from the Assets working party.

16. HEALTH AND SAFETY

To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,
Town Clerk
Rushden Town Council