

## **RUSHDEN TOWN COUNCIL**

### **MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON TUESDAY 28<sup>TH</sup> MAY 2024 AT RUSHDEN HALL, RUSHDEN COMMENCING AT 7.30PM**

Present: Councillor: Steven North – Chairman

Councillors: Richard Lewis            David Coleman  
                  Janet Pinnock            Cameron Clarke  
                  Andy Mercer                    Melanie Coleman  
                  Philip Humphrey            Adrian House

Town Clerk Vivienne Prodger

#### **24/25 APPOINTMENT OF CHAIRMAN**

##### **RESOLVED**

It was resolved that Cllr Steven North be appointed as Chairman for the Policy and Resources Committee for the year 2024/2025

#### **25/25 APPOINTMENT OF VICE CHAIRMAN**

##### **RESOLVED**

It was resolved that Cllr Philip Humphrey be appointed as Vice Chairman for the Policy and Resources Committee for the year 2024/2025

#### **26/25 DECLARATIONS OF INTEREST**

Councillor Philip Humphrey declared a 'bias' interest, on agenda item 6, Approval of Payments, and left the room when this item was discussed and took no part in discussion and voting thereon

Councillor Richard Lewis declared a 'bias' interest, on agenda item 7, Community Events Grant, Joint Veterans Band RNA, RBL and RAFA, and left the room when this item was discussed and took no part in discussion and voting thereon

#### **27/25 APOLOGIES**

Apologies for absence were submitted on behalf of Councillor Tony Spooner, Gill Mercer, Barbara Jenney and Adrian Winkle

#### **28/25 MINUTES**

The minutes of the Policy & Resources Committee meeting of 7<sup>th</sup> May 2024 had been previously circulated to members and it was

## **RESOLVED**

That the minutes of the meeting of the Policy & Resources Committee meeting held on the 7<sup>th</sup> May 2024 be approved and signed by the Chairman as a true record.

### **29/25 APPROVAL OF PAYMENTS**

Members had been circulated with details of payments made since 1<sup>st</sup> May 2024 amounting to £54,600.02

## **RESOLVED**

That payments amounting to £54,600.02 be approved (as attached to these minutes).

### **30/25 COMMUNITY EVENTS GRANT**

Members considered the following Community Events Grant (formally Celebrate Rushden Grant) application:

- a) Joint Veterans Band RNA, RBL and RAFA

## **RESOLVED**

- a) That an amount of £700 be awarded to

### **31/25 COMMUNITY GRANT**

Members considered the following Community Grant application:

- a) Rushden Hall Ladies

## **RESOLVED**

- a) That an amount of £552.00 be awarded to Rushden Hall Ladies

### **32/25 ANNUAL ACCOUNTING STATEMENTS 2023/2024**

Members scrutinised the Annual Accounting Statements 2023/2024

## **RESOLVED**

- a) To recommend that the Annual Accounting Statements (Section 2) 2023/2024
- b) To recommend that the Balance Sheet 31<sup>st</sup> March 2024
- c) To recommend that the Cash and Investment Reconciliation and Supporting Reserves Reconciliation for Annual Return 31<sup>st</sup> March 2024
- d) To recommend that the Earmarked Reserves as @ 31<sup>st</sup> March 2024

Be approved by Full Council at the meeting on 18<sup>th</sup> June 2023

### **33/25 CURRENT WORK IN PROGRESS AND PROJECTS**

<b>WARD</b>	<b>Location</b>	<b>Job Description</b>	<b>Contractor</b>	<b>Start Date</b>	<b>Completion Date</b>
<b>Sartoris</b>	Hall Park	Sensory Garden additional benches and fencing and refurbishment of path	Benches installed  Path refurb – in house	March 2024	Completed site given spring tidy. Weekly attention now in work schedule
	Hall Park	Additional Teenage/Gym equipment	Proludic/R J Warren Ltd	May 2024	
	Rushden Hall	Electrical Testing emergency lighting	J H May	May 2024	Completed
	Hall Park	Refurbishment of stone wall in adjacent to herbaceous border and walled garden	RWP Construction	March 2024	
	Rushden Hall	Garage Roof	PAD Builders	June 2024	
	Hall Park	Woodland path adjacent to dog area	TBC – Asset Management – further quotes required	July 2024	
	Adjacent to Hall car park	Container and compound for building materials, chippings and compost	Stable Hire and RTC  Compound	November 2023  June 2024	Container installed
	Rushden Hall	Security Cameras Reception Area and Front porch	CSR Digital	December 2023	Completed
	Rushden Hall	Upgrading perimeter lighting around Hall	J H May	January 2024	Completed
	Rushden Hall	Replacement radiators – Lancaster Room and Hallway	M Boardman Plumbing	January 2024	Completed

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Spencer	Spencer Park	Resurfacing footpath	Awaiting Quotes	TBC	
	Spencer Park	Replacement equipment	Playground supplies  Stilum climbing frame/gym facility and replacement roundabout	May 2024 Work has commenced should be completed by 10 <sup>th</sup> May 2024	Installed awaiting sign off
	Spencer Park	Container for storage	Stable Hire	May 2024	May 2024
	Melloway Park	New Play/Gym Equipment and Seats	Proludic Gym equipment Benches - Broxap	May 2024	May 2024
	Silverdale Grove	New play equipment	Revised quotes obtained		

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Hayden	Cemetery	Bench refurbishment	In House	October 2023	Ongoing
	Cemetery	Removal of non-compliant grave ornaments in T section & turfing of graves	In house	April 2024	ongoing
	Cemetery	Removal of non-compliant grave ornaments in S section & turfing of graves	In house	June 2024	
Bates	Jubilee	Play equipment	Quotes to asset management	TBC	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Pemberton	Rose Avenue	Skim concrete – Graphis etc	Need to obtain quotes		

	Rose Avenue	Replacement Play Equipment	Proludic R J Warren installation	May 2024	
	The Mallards	Improvement to access for fishing platforms	Further works to be confirmed	June 2024	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Bates	Manor Park	Revised Marketing Plan for reduced scheme	King West	May 2024	
	Manor Park	Proposal for reduced scheme	Hinton Cook	May 2024	
	Land	Cemetery/Sports facilities – Agree conditions for access		May 2023	Ongoing
	Jubilee Park	Play equipment design to be determined	TBC		

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Hayden Central	College Street	Additional CCTV Camera	Crimesecure Ongoing consult with Alfred Street School		
Hayden Central	Station Road	Planters refurbishment and replacement knee rail	John Clark	April 2024	Completed

Members noted the contents of this report

Chairman