



RUSHDEN TOWN COUNCIL

Rushden Hall, Hall Park, Rushden, NN10 9NG

01933 316216

www.rushdentowncouncil.gov.uk



Events held on land in the ownership of Rushden Town Council

As landowners we have a vicarious liability for any events held on our parks and open spaces, and we therefore have a duty of care to ensure that events are carried out in a safe manner. If you wish to hold an event on our land you will be required to submit the following:-

1. Full details of the event
2. How many people are expected to attend
3. Current Public Liability Insurance
4. Full Risk Assessment for all activities taking place during the event, including movement of pedestrians/vehicles to and from the site
5. Details and contact numbers of persons taking responsibility for the event
6. Temporary Events Notice (available from North Northamptonshire Council) if having live or recorded music or sale or supply of alcohol at the event or organised dancing.
7. If you wish to hold events on a regular basis, we do reserve the right to make a charge for reasonable costs for restoration of any grass areas, should this be necessary due to excessive usage.

Reviewed 19th November 2024

Signed..........Town Mayor

3/12/24